

ASSOCIATION OF CARIBBEAN STATES

**26TH MEETING OF THE SPECIAL COMMITTEE ON SUSTAINABLE
TOURISM**

**MAIN CONFERENCE ROOM, ACS SECRETARIAT
PORT-OF-SPAIN, TRINIDAD AND TOBAGO**

July 22-23, 2015

LOGISTICAL INFORMATION

ASSOCIATION OF CARIBBEAN STATES (ACS)
26TH MEETING OF THE SPECIAL COMMITTEE ON SUSTAINABLE
TOURISM
MAIN CONFERENCE ROOM, ACS SECRETARIAT
PORT-OF-SPAIN, TRINIDAD AND TOBAGO
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Information and logistics

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1.- General information about Trinidad and Tobago

The Republic of Trinidad and Tobago comprises two islands at the southern-most end of the Caribbean archipelago with an area of 5, 128 km². Port of Spain is the capital city and the currency is the Trinidad and Tobago dollar (**U.S. \$ 1 = TT\$ 6.40**). The country has the largest commercially viable source of natural asphalt in the world, with the official language being English, and the population being 1,310 million people. The Honourable Kamla Persad-Bissesar is the Prime Minister, the Honourable Anthony Carmona, President, and the Honourable Winston Dookeran, Minister of Foreign Affairs.

June and July mark the beginning of the rainy season and are the wettest months of the year with an average annual rainfall about 200 cm (40 inches). The areas in and around Port of Spain may experience half day/early afternoon thundershowers after a sunny morning.

Maximum temperature: 31 degrees Celsius (afternoon)

Minimum temperature: 23 degrees Celsius (just before dawn)

The relative humidity varies between 65 and 97 percent.

Trinidad & Tobago *Meteorological Service* website: <http://metoffice.gov.tt>

Standard time is GMT (UTC) -4

For additional information:

<http://www.tourism.gov.tt/AboutTrinidadTobago/CountryProfile/tabid/102/Default.aspx>



2. - Meeting Details

The 26TH Meeting of the Special Committee on Sustainable Tourism of the Association of the Caribbean States (ACS) will be held at the ACS Secretariat Headquarters located at 5-7 Sweet Briar Road, St. Clair Port of Spain, Trinidad and Tobago on **July 22-23, 2015**.

3. - Registration and Access

The registration form attached to this document must be completed by each participant and we respectfully request that it be forwarded to the attention of the following persons by **July 17th 2015 to:** Ms. Patricia Indra Philip, Conference and Protocol Officer: pphilip@acs-aec.org and Mrs. Bevon Bernard-Henry, Secretary of the Directorate of Sustainable Tourism: bbhenry@acs-aec.org. Identification Badges will be given to each delegate prior to commencement of the meeting.

4. – Flight Information

Air Carriers that travel to Trinidad and Tobago:

- **American Airlines via Miami:** For further information, visit www.aa.com
- **Caribbean Airlines:** For further information, visit www.caribbean-airlines.com
- **Copa Airlines via Panama:** For further information, visit www.copaair.com
- **Continental Airlines:** For further information, visit www.continentalairlines.com

5. – Ground Transfers

Delegates will organize their transportation from the airport as well as to the meeting venue. Taxis are available at the airport and hotel of choice. The fare from the airport cost approximately USD\$25.00 to USD\$35.00 and USD\$10.00 around the city.

6. - Accommodation

Please find information regarding hotels in the vicinity of the ACS Headquarters, hotel rates and the contact persons for reservations. Most hotels will exchange foreign currency or travelers' cheques, Major credit cards are widely accepted at the main hotels and restaurants. **Delegates are kindly asked to make their booking directly with their selected Hotel.**

TRINIDAD HILTON

Address: Lady Young Road,
Port of Spain

Tel.:(868) 624 3211

Fax :(868) 624 4485

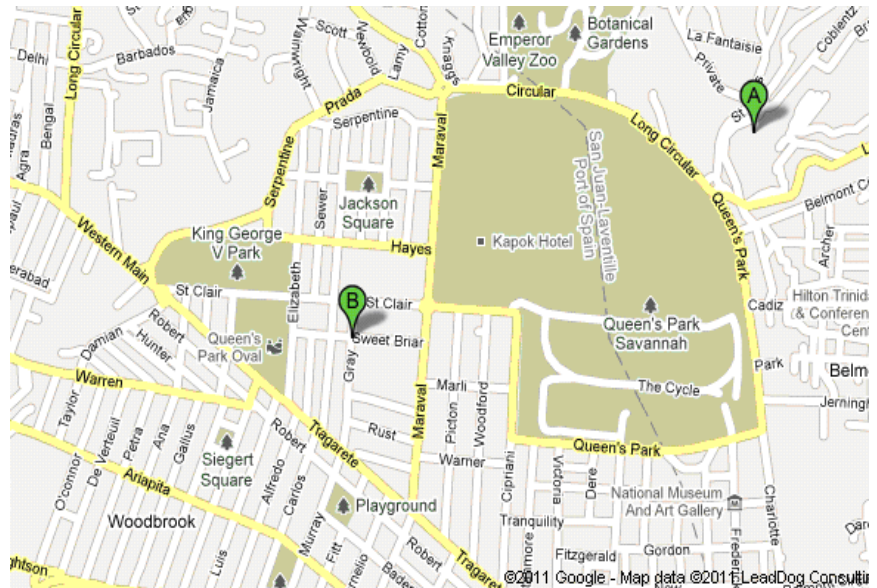
Email:

hiltonpos@wow.net

resrvations.trinidad@hilton.com

Point A : the hotel

Point B: the ACS



• **Rooms:**

Standard	Single	US\$169.00
	Double	US\$189.00

Rates are subject to 10% service charge, 10% room tax 15% VAT on the service charge (total 21.5%) plus utility charge of US\$1.95 per room nightly. Rate is inclusive of breakfast and internet.

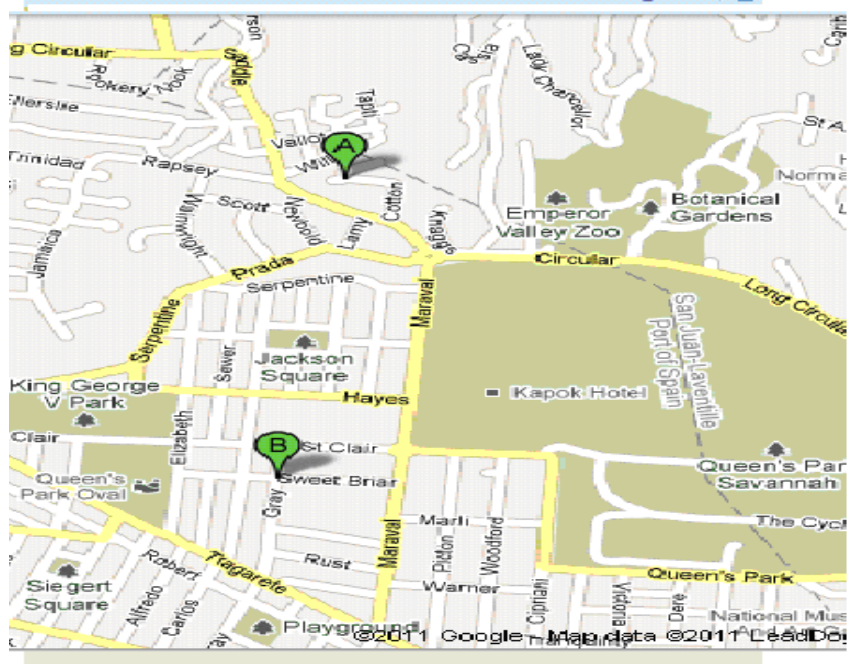
KAPOK HOTEL

Address: 16-18 Cotton Hill, Port of Spain

Tel.: (868) 622 5765 /
Fax: (868) 622 9677

Email :
stay@kapok.co.tt

Point A: the hotel
Point B: the ACS



• Rooms:

Standard/Studio

Single / Double
US\$ 152.00

Inclusive of breakfast, internet and Taxes.

Superior

Single / Double
US\$ 170.00

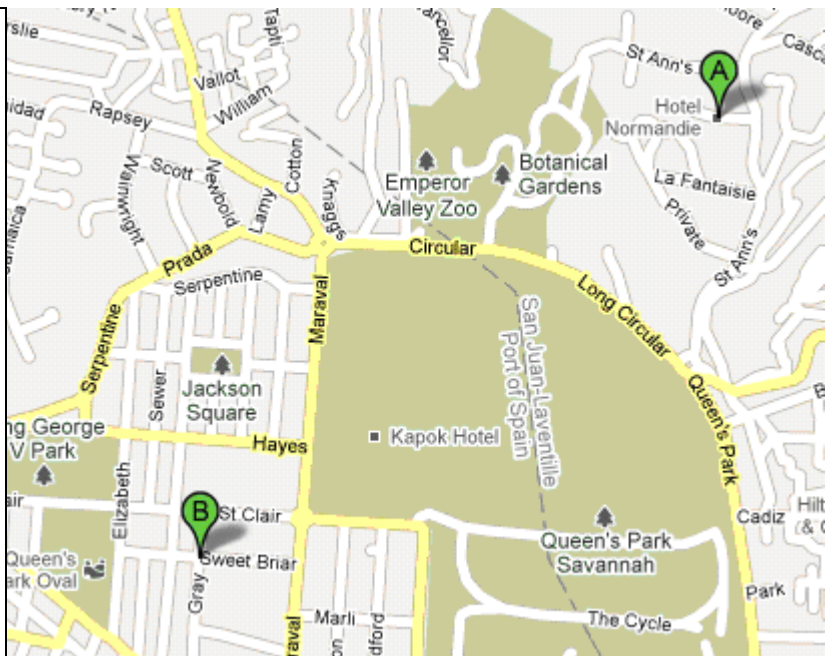
NORMANDIE HOTEL

Address: 10 Nook Avenue, St. Ann's

Tel. : (868) 624 1181 /
Fax: (868) 624 0108

Email :
roomsales@normandiett.com

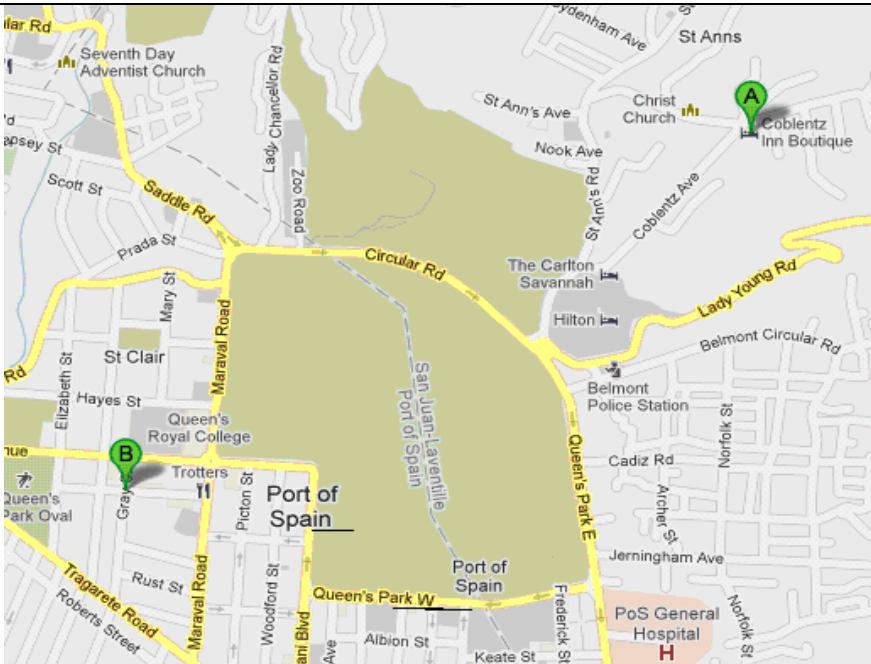
Point A: the hotel
Point B: the ACS



• Rooms:

Single US\$ 99.00
Double US\$110.23

Inclusive of continental breakfast, wireless internet, tea station and Taxes.

<p>COBLENTZ INN</p> <p>Address: #44 Coblentz Avenue, Cascade, Port-of- Spain,</p> <p>Tel.: (868) 621 0541 / 4 Fax: (868) 624 7566 Cell: (868) 688 9069</p> <p>Email: cil.asstgm@yahoo.com cil.reception@yahoo.com</p> <p>Point A: the hotel Point B: the ACS</p>	
<p>• Rooms: Single: US\$ 115.00 Double: US\$ 130.00</p>	<p>Inclusive of all taxes, complimentary continental breakfast, welcome mini bar and free wireless internet throughout the property.</p>

7. – Visas

Delegates are asked to make their visa requests to the Embassy of Trinidad and Tobago or British High Commission accredited to their respective countries, at least two weeks before commencing their travel. ***Only in the cases of countries where there is no Embassy or High Commission,*** the Ministry of Foreign Affairs of Trinidad and Tobago will assist in procuring visa waivers for delegates, provided that information on names, dates of birth, passport numbers, date of issue and expiry are forwarded to the Secretariat **at least two weeks before commencement of travel.**

Beyond this period, the Secretariat will not be able to guarantee that visas will be processed.

Visa Status for ACS Member and Associate Members are as follows:

	COUNTRY	VISA REQUIRED
1	Antigua and Barbuda	No
2	The Bahamas	No
3	Barbados	No
4	Belize	No
5	Colombia	Visa not required up to 90 days
6	Costa Rica	Visa not required up to 90 days. Bearers of Diplomatic and official passport visa exempted.
7	Cuba	Visa not required up to 90 days. Bearers of Diplomatic, official and Service passports visa exempted.
8	Dominica	No
9	El Salvador	Visa not required up to 90 days.
10	Grenada	No
11	Guatemala	Visa not required up to 90 days
12	Guyana	No Visa not required
13	Haiti	Yes exception in transit. Visa not required for bearers of Diplomatic, Official or Service passports.
14	Honduras	Visa not required up to 90 days.
15	Jamaica	No
16	Mexico	Visa not required up to 90 days
17	Nicaragua	Visa not required up to 90 days
18	Panama	Visa not required up to 90 days
19	Republica Dominicana	Visa not required up to 90 days
20	St. Kitts and Nevis	No
21	St. Lucia	No
22	St. Vincent and the Grenadines	No
23	Suriname	No
24	Trinidad and Tobago	No
25	Venezuela	Visa not required up to 90 days
ASSOCIATE MEMBERS		
1	Aruba	No
2	Curacao	No
3	France	No
4	Guadeloupe	No
5	Martinique	NO
6	Sint Marteen	No
7	The Netherlands	No