

ACS/2016/MM/PREP/VIISUMMIT/WP/PA

AGENDAS

7th SUMMIT OF
HEADS OF STATE AND/OR GOVERNMENT OF
STATES, COUNTRIES AND TERRITORIES OF THE
ASSOCIATION OF CARIBBEAN STATES

PREPARATORY MEETINGS

Havana, Cuba: 2-3 June, 2016

PREPARATORY MEETING FOR THE EIGHTH EXTRAORDINARY MEETING OF THE MINISTERIAL COUNCIL OF THE ASSOCIATION OF CARIBBEAN STATES

Venue: Room 3, Conventions Palace, HAVANA

Format: 1+3

Dress code: White, long sleeve guayabera or formal suit

Thursday June 2, 2016

09:00 – 09:15

Opening Session

Remarks by H.E. Mr. Rogelio Sierra Díaz, Deputy Foreign Minister of the Republic of Cuba.

Remarks by H.E. Alfonso Múnera Cavadía, Secretary-General of the Association of Caribbean States.

09:15 – 09:20

Adoption of the Agenda

The Chairman will invite participants to discuss the agenda and other procedural issues related to their deliberations.

09:20 – 09:40

Report of the Secretary-General

Ambassador Alfonso Múnera will present to the Meeting a Report on his work at the helm of the ACS Secretariat from April, 2012 to present.

09:40 – 11:00

Review of the Draft Declaration of Havana

Delegates will discuss the Draft Declaration of Havana with the purpose of submitting their views and recommendations to the Eighth Extraordinary Meeting of the Ministerial Council.

11:00 – 11:15

Coffee Break

11:15 – 12:30

Review of the Draft Plan of Action of Havana

Participants will evaluate the Draft Plan of Action of Havana with the purpose of submitting their views and recommendations to the Eighth Extraordinary Meeting of the Ministerial Council.

- 12:30 – 13:00 **Exchange on the proposals to follow up on the process of revitalization of the work of the ACS**
The Secretary-General will outline considerations aimed at continuing the process of revitalization of the ACS, including the work of the Special Fund.
- 13:00 – 15:00 **Lunch – “El Bucán” Restaurant at the Conventions Palace**
- 15:00 – 15:30 **Resumption of the Preparatory Meeting**
Election of the Secretary-General of the ACS
Delegates will consider the candidature presented by CARICOM Members for the post of Secretary-General of the Association of Caribbean States from August 1, 2016, with the purpose of submitting their recommendations to the Extraordinary Ministerial Meeting.
- 15:30 – 15:40 **Election of a High Level Official to the Secretariat of the Association**
Delegates will consider the candidature presented by the Group of Three for the post of Director of Transport and Disaster Risk Reduction with the purpose of submitting their recommendations to the Extraordinary Ministerial Meeting.
- 15:40 – 15:50 **Participation of Saint Martin as Associate Member**
The French delegation will report on the application submitted by Saint Martin for Associate Membership of the ACS in its own right.
- 15:50 – 16:00 **Analysis of the proposal of new Observers to the ACS**
The Secretariat will provide information on this matter. The Meeting will consider the possibility of recommending to the Ministerial Council the granting of observer status to the ACS to Kazakhstan, Bolivia, Uruguay and ALBA-TCP.
- 16:00 – 16:30 **Presentation of Ministerial Agreements and Special Communiqués**
Participants will consider the Draft Ministerial Agreements and Special Communiqués to be submitted to the Eighth Extraordinary Meeting of the Ministerial Council.
- 16:30 – 16:45 **Presentation and adoption of the Draft Agenda of the Eight Extraordinary Meeting of the Ministerial Council**

The Provisional Agenda of the Eighth Extraordinary Meeting of the Ministerial Council as well as its procedures will be presented and adopted.

16:45 – 16:50

Other matters

Participants will address and consider other issues, if any, of relevance to the Seventh Summit.

18:00

Closing of the meeting

**End of the Preparatory Meeting of the
Eighth Extraordinary Meeting of the Ministerial Council**

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**EIGHTH EXTRAORDINARY MEETING
OF THE
MINISTERIAL COUNCIL
OF THE
ASSOCIATION OF CARIBBEAN STATES
Havana**

Friday, June 3, 2016

- 12:30 **Welcome Cocktail offered by His Excellency Bruno Rodríguez Parilla, Minister of Foreign Affairs of the Republic of Cuba**, to the Ministers of Foreign Affairs of the ACS
Venue: Cubanacán Protocol Room
Format: 1 + 2 Ministers + High-level official + Ambassador accredited in Havana
Dress code: White, long sleeve guayabera or formal suit
- 13:30 **Transfer to the Conventions Centre – Room 3**
- 14:00 – 14:20 **Opening Ceremony**
Remarks by the President of the Ministerial Council, H.E. Mr. Bruno Rodríguez Parrilla, Minister of Foreign Affairs of the Republic of Cuba

Remarks by H.E. Mr. Alfonso Múnera Cavadía, Secretary-General of the Association of Caribbean States.
- 14:20 – 14:30 **Adoption of the Agenda**
The President of the Ministerial Council will invite all participants to take action on the agenda and other procedural issues related to their deliberations.
- 14:30 – 15:15 **Report of the Secretary-General**
Ambassador Alfonso Múnera will present a report on his work at the helm of the Secretariat of the ACS since April, 2012 to the present.

The President of the Ministerial Council will open the floor to allow participants the opportunity to express their views.

- 15:15 – 16:00 Review of the Draft Declaration of Havana**
 The distinguished participants will take into consideration the views and recommendations expressed at the Preparatory Meeting when reviewing the Declaration, which will be presented to the Summit.
- 16:00 – 16:15 Coffee Break**
- 16:15 – 16:45 Evaluation of the Plan of Action to accompany the Declaration of Havana**
 The distinguished participants will take into consideration the views and recommendations expressed at the Preparatory Meeting in order to review the Plan of Action to be presented to the Summit.
- 16:45 – 17:00 Exchange on the proposals to follow up on the process of revitalization of the work of the ACS**
 The distinguished participants will take action on the proposals submitted by the Secretary-General at the Preparatory Meeting in order to continue to revitalize the work of the ACS.
- 17:00 – 17:30 Election of the Secretary-General of the Association**
 The distinguished participants will consider the candidature nominated by CARICOM for Secretary-General of the Association of Caribbean States from August 1st, 2016.
- 17:30 – 17:40 Election of a High Level Official to the Secretariat of the Association**
 The distinguished participants will take action on the election of the Director of Transport and Disaster Risk Reduction, based on the recommendations made at the Preparatory Meeting -the nomination by the Group of Three- to take effect from August 1st, 2016.
- 17:40 – 17:50 Participation of Saint Martin as an Associate Member**
 The French delegation will report on the application for membership by Saint Martin, on its own behalf, as an Associate Member of the ACS, which should be considered by the Ministerial Council.

- 17:50 – 18:00 **Analysis of the proposals of new observers to the ACS**
 The distinguished participants will take action on the application for membership of Kazakhstan, Bolivia and Uruguay as Observer Countries to the ACS as well as ALBA-TCP as an Observer Organization
- 18:00 – 18:20 **Adoption of Ministerial Agreements and Special Communiqués**
 Participants will consider the Draft Ministerial Agreements and Special Communiqués presented by Member States and/or Associate Members so that they may be submitted to the Seventh Summit.
- 18:20 – 18:25 **Other Matters**
 Participants will consider other issues of relevance to the Seventh Summit, if any, based on the recommendations made at the Preparatory Meeting.
- 18:25 – 18:30 **Closing Session**
 Remarks by H.E. Mr. Alfonso Múnera Cavadía, Secretary-General of the ACS.
 Remarks by H.E. Mr. Bruno Rodríguez Parrilla, Minister of Foreign Affairs of the Republic of Cuba and President of the Ministerial Council of the ACS.
- 18:40 – 18:50 **Official Photo of the Eighth Extraordinary Meeting of the Ministerial Council of the ACS.**

End of the Eighth Extraordinary Meeting of the Ministerial Council

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- 20:00 Arrival of Heads of State and / or Government at the Presidential Palace and welcome greetings from the President of the Councils of State and Ministers of the Republic of Cuba
- 20:30 Official welcome dinner offered by the President of the Councils of State and Ministers of the Republic of Cuba in honour of the Heads of State and/or Government of the Association of Caribbean States
- Venue: Palacio de la Revolución
 Format: 1 + spouse + Minister + High-level official + Ambassador accredited in Havana
 Dress Code: Formal
- 22:30 End of dinner