

ASSOCIATION OF CARIBBEAN STATES (ACS)

25TH MEETING OF THE SPECIAL COMMITTEE ON SUSTAINABLE TOURISM (SCST-25)

La Antigua Guatemala, Guatemala, May 22-23, 2014

DRAFT ANNOTATED AGENDA

8:30 - 9:00 am	Registration of Participants
9:00 - 9:20 am	<p>I. <u>Opening Ceremony</u></p> <ul style="list-style-type: none"> • Welcome remarks by Pedro Pablo Duchez, Director, Guatemala Tourism Institute (INGUAT) • Opening remarks by the Chair of the Special Committee for Sustainable Tourism, Hon. Karine Roy-Camille, President of the Martinique Committee on Tourism • Remarks by H. E. Ambassador Alfonso David Múnera Cavadía, Secretary General of the ACS • Remarks by Mr. Julio Eduardo Orozco Pérez, Director of Sustainable Tourism (DST) of the ACS
9:20 - 9:50 am	<p>COFFEE BREAK</p> <p>OFFICIAL PHOTOGRAPH AND PRESS CONFERENCE</p> <p>Departure of Media and Special Guests</p>
9:50 – 10:00 am	<p>II. <u>Approval of the Agenda and Procedural Matters</u></p> <p>The Meeting will consider the Draft Agenda as presented by the Secretariat and address other procedural matters regarding its deliberations.</p>
10:00 – 10:15 am	<p>III. <u>Report of the Director of Sustainable Tourism on the ACS Sustainable Tourism Work Programme 2014-2015</u></p> <p>The DST will present a brief report on activities and progress since the 24th Special Committee on Sustainable Tourism Meeting to include the activities of the Working Groups.</p> <p>The Meeting will be invited to consider the report by the Secretariat.</p>
10:15 - 10:30 am	<p>IV. <u>Report of the Chairman on the proposed Work Plan for the 2014 annum</u></p> <p>The Chairman will present considerations for the advancement of the Work Programme for the 2014 annum.</p>

The Meeting will be invited to consider the report by the Chairman.

10:30 - 10:45 am V. **Presentation and discussion on the Programme for the establishment of the Sustainable Tourism Zone of the Greater Caribbean (STZC)**

- The DST will provide an update on the status of ratifications and signatories to the STZC Convention and Protocol.
- A representative from the Regional Council of Martinique will present an update on the advancements made regarding the project on the Regional Cooperation Mechanism (RCM) component of the STZC.

The Meeting will be invited to discuss the presentations.

10:45 - 11:00 am VI. **Presentation and discussion on the Programme for the Promotion of Multi-Destination Tourism**

- The DST will provide an update on the project **Cruise Tourism and Entrepreneurial Strengthening in the Greater Caribbean: Opportunities for Women**, and the Conference to be held as the first component of project implementation.
- The DST will provide an update on the hosting of the **Caribbean Aviation Day 2014**, which will be held in collaboration with the Caribbean Tourism Organization (CTO) and the Latin American and Caribbean Air Transport Association (ALTA) and the International Air Transport Association (IATA).

The Meeting will be invited to consider the presentations.

11:00 – 11:15 am VII. **Presentation and discussion on the Programme for the Promotion of Languages and Cultures of the Greater Caribbean**

- The DST will report on progress made on the initiative to facilitate Student Exchanges for Language and Cultural Immersion among the countries of the Region.
- A representative from the Republic of Venezuela will present their proposal for a common language training and competency system for the region.

The Meeting will be invited to consider the presentations and provide recommendations on the way forward.

11:15 – 11:30 am **VIII. Presentation and discussion on the Programme for the Promotion of Safety and Security in the Tourism Industry**

- The DST will present on the progress made and the status of initiatives in this area as follows:
 - (i) Directory on Tourism Safety and Security and compilation of Regional Best practises
 - (ii) Capacity Building Workshop on Tourism Safety and Security;
 - (iii) Tourism Policing Programme
- A representative from the Republic of Colombia will present their proposal to offer Technical Assistance in Tourism Security for the Caribbean

11:30 – 12:00 pm **IX. Discussion and Presentation on Cooperation with International and Regional Agencies in the area of Sustainable Tourism**

The DST will provide a report on initiatives developed to enhance cooperation with regional and international agencies, namely:

- Training for Careers in Sustainable Tourism project
- Presentation by Regional and International partners of Joint initiatives

12:00 – 1:00 pm **DELEGATES LUNCHEON**

1:00 – 1:30 pm **X. Review of the STWP 2014-2015 Biennium**

The DST will review the Work Programme for the 2014-2015 biennium with the aim of updating as necessary.

The Meeting will be invited to present considerations to the Work Programme.

1:30 – 2:00 pm **XI. Discussion on the Convening of the 3rd Meeting of the Ministers of tourism of the Greater Caribbean (TMM-3)**

The DST and the Chair will present considerations regarding the hosting of TMM-3 and future ACS Tourism Ministerial Meetings.

2:00 – 2:15 pm **XII. Discussion on the Date and Venue of the 26th Meeting of the Special Committee on Sustainable Tourism (SCST-26)**

The Meeting will decide on the date and venue for the SCST-26 meeting.

Proposals from countries to host said meeting will be considered.

2:15 – 2:30 pm

XIII. Any Other Business

The Meeting will discuss any other business that is relevant to the meeting.

2:30 – 2:45 pm

XIV. Approval of the Procedure for the Draft Rapporteur's Report

In accordance with Ministerial Agreement 13/10, the Meeting will consider the procedure to request the DST, in coordination with the Rapporteur, to undertake the preparation of the Draft Report in the three languages and to distribute it to meeting participants for further comments. The Meeting will commit to return their comments and suggested changes in the required timeframe as follows:

- i. The first draft of the Rapporteur's Report shall be prepared within seven working days after the conclusion of each meeting.
- ii. The Secretariat and the Rapporteur will finalise the second Draft of the Report within 10 working days of each meeting.
- iii. The Secretariat shall circulate the Draft report and await comments from participants no longer than 5 working days before transmitting a Final Report to the ACS Membership.

2:45 – 3:00 pm

XV. Closing Remarks

4:00 pm

Departure on Tour of City